

# How to Get Evaluations to Participants?

## STEP 1

Create a recurring program listing. Click the link or scan the QR code below to learn how.

[How Do I Create a Recurring Program Listing?](#)



SCAN ME

## STEP 2

While logged into **NAMI 720**, click on the name of the program listing you'd like to view, bringing you to that listing's information page. If your listing has already taken place, an '*Evaluation Links*' button will be automatically generated at the top of the page

NAMI Family Support Group		EDIT	EVALUATION LINKS	EDIT REPORT
Date & Time	January 21st, 2022 @ 2:30 AM EST	NAMI Affiliate	NAMI Test State Organization	
Location	TBD	Contact Info		
Program Leader(s)	Cade Schreger & Test Leader One	Display on Nami.org?	Yes	
Registration URL:	<a href="https://surveymonkey.com/werner87123482734">surveymonkey.com/werner87123482734</a>			

## STEP 3

Hover over the "*Evaluation Links*" button - this will give you the option to click either:

- **Direct Link:** This will bring you to the evaluation page for your program listing (you can share the URL via email, messaging, or however else you'd like to reach your participants).

- **Generate QR Code:** This will create and download a QR Code to your computer, which can be shared directly with your participants (most modern smartphones will allow your participants to simply point their 'Camera' app at the code, at which point they can go directly to the evaluation).

NAMI Family Support Group		EDIT	EVALUATION LINKS	UPDATE REPORT
Date & Time	January 7th, 2019 @ 7:00 PM PST	NAMI Affiliate	NAMI Skagit	
Location	TBD	Contact Info	Julie <a href="mailto:namiskagitcares@gmail.com">namiskagitcares@gmail.com</a> 360-941-0996	
Program Leader(s)	Julie Melville & Keith Binkley	Display on Nami.org?	No	

*Please Note: Program Evaluations are currently only available for **NAMI Signature Education Programs**. We'll be sure to post updates regarding evaluations and reporting features for non-signature programs in the near future!*