

2024 NAMI National Elections Voting Instructions

This year NAMI is using the ElectionBuddy platform to run all four elections.

Voting for the Executive Directors' Council (EDC) Executive Committee and the State Presidents' Council Executive Committee ends on May 9, 2024.

Voting for the NAMI National Board of Directors and bylaws amendment as well as the EDC-elected Board seat ends on June 4, 2024.

- 1. Organization Presidents, Executive Directors, and/or Affiliate Leaders will receive a Voting Packet on Friday, May 3, 2024 with a Survey Monkey link to credential their NAMI organization's voting delegate. Each State Organization and Affiliate is allowed one voting delegate to vote on behalf of the organization. To ensure timely access to the voting platform, please credential your voting delegate before June 4th at noon MT. Please ensure that the information is correct, including the email address for your voting delegate. We HIGHLY recommend not using a general email address that more than one person can access. We have limited ability to change the voting delegate and their email after the vote has started.
- 2. NAMI National Staff will review the voting delegate information collected through the credentialing survey and confirm any outstanding details.
- 3. NAMI National Staff will add the voting delegate information to the voting platform upon receipt and approval of the survey information.
- 4. The voting platform (ElectionBuddy) will send the voting delegate an email with the information required to cast the ballot for their NAMI organization.

The ballot email will be sent from "2024 NAMI National Elections" <u>invitations@mail.electionbuddy.com</u>

With the subject line "2024 NAMI General Election" (General Election)

- 5. The email will identify the NAMI organization by name and the voting delegate. If either of these is incorrect, email voting@nami.org
- 6. The bottom of the email will display a secure link to your ballot with a unique 16-digit alphanumeric code. You may click on this link or follow the instructions to go to the website and enter your ballot access code. **Do not share the email, link, or code. Each access code can only be used once.**

Example:

To vote, visit:

https://secure.electionbuddy.com/1234-ABCD-5678-EFGH

Or copy and paste the link into your web browser.

You can also visit https://secure.electionbuddy.com/ballot and enter "1234-ABCD-5678-EFGH"

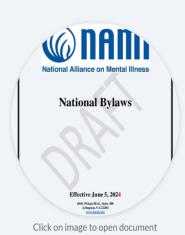
- 7. Upon accessing your ballot, please read the instructions in the orange box. We have provided information about each question on the ballot as well as links to additional information listed on the NAMI website. Links will open in a new tab so that you can go right back to voting.
- 8. The first question on the ballot will be for the selection of five candidates for the NAMI National Board of Directors. You must select exactly five candidates, or the system will not allow you to submit your ballot. Review each candidate's profile by clicking the orange "Information" link directly under their names. To select a candidate, click the box next to the name on the right side of the screen.

Example:

Jeff Fladen Information	
Alex Sheehan <u>Information</u>	
Todd Donovan Information	

9. The next question requires the voter to vote for or against the proposed NAMI National bylaws amendment. The voter may also choose to abstain from voting on this question. The strikethrough version of the amendment is available by clicking the image on the left side of the screen or by clicking the link to the NAMI website. NOTE: clicking the link may require the voter to log into NAMInet. Example:

2024 NAMI National Bylaws Amendment



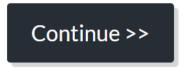
Select ONE choice. If you don't want to vote, select abstain.

This bylaws amendment will, among other updates, create a new role for field leaders in the board member selection process, as well as expand te definition of Membership for NAMI organizations.

A vote **for** the amendment changes the existing bylaws. A vote **against** the amendment makes no changes to the current bylaws. For more information about the bylaws amendment, click here: https://my.nami.org/NAMInet/Board-of-Directors/Voting-Elections/2024-NAMI-Elections/Bylaws-Amendment

Click the image to the left to read the bylaws amendment language.

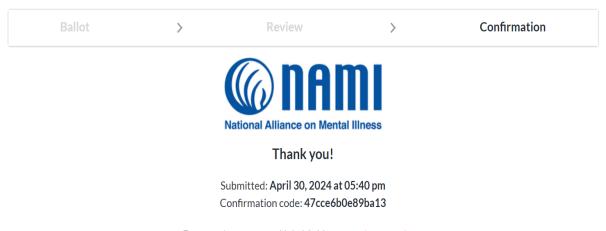
10. When you have finished voting, click the Continue button at the bottom of the screen.



11. The next screen allows the voter to review their selections. If you need to change your selections, choose the edit button on the left. If you do NOT need to change your selections, click the submit button on the right.



12. After clicking submit, the system records the vote and the voting delegate receives a confirmation with a confirmation code and timestamp. The voting delegate will also receive a confirmation via the email address to which the invitation to vote was sent.



For questions, contact Help Me Vote at voting@nami.org

We are unable to change votes or voting delegates after the ballot has been submitted. If you believe someone has voted other than your designated voting delegate, email us at voting@nami.org.

Please note that voting for both the General Election and the EDC-elected Board seat closes Tuesday, June 4, 2024, at 6:00 p.m. MOUNTAIN TIME due to the Annual Board Meeting taking place in Denver, Colorado.

We cannot guarantee voter access if credentialing is submitted less than three hours before the vote closes.