

NAMI VOLUNTEER HIGHLIGHTS

NAMI—NATIONAL ALLIANCE ON MENTAL ILLNESS

State Presidents Council (SPC) 2nd Vice Chair (Oct 2021—Jun 2024)

SPC member (Oct 2018—Oct 2024)

- Created and facilitated *Grant Writing 101* virtual workshops with NAMI Alabama (Mar 2022) and NAMI Indiana (Jul 2022)
- Created and led *Fundraising 101* virtual workshop for SPC members (Dec 2020)

NAMI INDIANA, INC.

NAMI Smarts state trainer (Apr 2025—present)

NAMI In Our Own Voice state trainer (Jan 2024—present)

NAMI In Our Own Voice speaker (Jan 2014—present)

Member, Advisory Board; Governance, Finance, and Public Policy committees (Oct 2024—present)

Immediate Past President, Executive Committee member (Oct 2022—Oct 2024)

President, Executive Committee member (Oct 2018—Feb 2022 and May 2022—Oct 2022)

- Created and led Board Orientation and Development training for NAMI Indiana Board of Directors (2018, 2019) and *Board Leadership 201* for NAMI Indiana Leadership Conference (Jun 2018)
- Created and led Board Governance training for NAMI Greater Indianapolis (Mar 2018)

Vice President, Executive Committee member, Governance Chair (Oct 2017—Oct 2018)

Treasurer, Executive Committee member (Oct 2015—Oct 2017)

Chair, NAMI Indiana Executive Director Search Committee (Apr—Jul 2017)

Board member (Feb 2015—Oct 2024)

Interim Co-Executive Director (*Gratis*) (Jun 2017) and **“Faux COO”** (*Gratis*) (Jul 2017)

- Served as chief decision maker on finance, accounting, fundraising, and operations.
- Continued operations role and served as board member liaison during transition period and onboarding of new executive director.

NAMI Build it Together (BiT) NAMI Indiana team member (Oct 2015)

CAREER HIGHLIGHTS

FOGUS CONSULTING & WRITING, LLC

Owner/Principal (Dec 2009—present)

- Facilitate board governance and leadership training.
- Write grant proposals and reports, marketing collateral including website content, and award nominations.

THE FUND RAISING SCHOOL AT THE INDIANA UNIVERSITY LILLY FAMILY SCHOOL OF PHILANTHROPY

Adjunct Faculty (Jan 2024—present)

- Served as co-faculty member for NAMI custom courses: Grant Proposal Writing (Apr 2024); Fundraising for Small Nonprofits (Aug 2024); and Board Engagement (Nov 2024).

NAMI INDIANA, INC.

Acting Executive Director (Mar—Apr 2022) (executive director emergency family leave)

MELISSA S. BROWN & ASSOCIATES

Associate (Jan 2012—Dec 2022)

- Provided research, writing and editing services to MSB projects, notably the Association of Fundraising Professionals and the Nonprofit Research Collaborative.

SANCTUARY WEALTH

Chief of Staff (Mar—Sep 2019); **Special Assistant to the CEO and President** (Feb 2018—Feb 2019)

- Worked with C-suite to launch a national, industry disruptor division of an existing firm.
- Responsible for Board relations, project management, internal and executive communications, marketing, event planning, human resources, compliance, facilities and office management.

CANCER SUPPORT COMMUNITY INDIANA

Vice President, Fund Development and Community Relations (Feb—Jul 2011)

INDIANA UNIVERSITY LILLY FAMILY SCHOOL OF PHILANTHROPY

Manager, Research and Proposal Development and Campaign Strategy (Jul 2008—Oct 2009)

- Developed strategy, staffed high-profile volunteer committee, and provided prospect research supporting the School's \$100 million endowment campaign.

Interim Proposal Writer (Jun 2008)

Interim Manager, Women's Philanthropy Institute and Philanthropic Services (Dec 2007—May 2008)

Manager, 20th Anniversary (Nov 2006—Jun 2008)

- Created, administered, and implemented 20th anniversary celebration events and marketing throughout 18-month celebration in Indianapolis, Dallas, Boston, Chicago, San Francisco, New York, and Washington DC.
- Managed national sponsorship committee and sponsor solicitation and stewardship, raising more than \$150,000 to support 20th anniversary budget.

UNITED WAY OF CENTRAL INDIANA

Corporate Relations Associate (May 2002—Jun 2005)

- Coordinated launch of women's giving initiative, managed \$1 million challenge grant and Foundation portfolio, which included more than \$2 million for UWCI's annual campaign.

PACERS FOUNDATION, INC.

Foundation Coordinator (May 2000—Nov 2001)

- Directed grants program of nearly \$345,000 to more than 70 Indiana organizations.

OTHER VOLUNTEER HIGHLIGHTS

HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY FOUNDATION

Board member (Jan 2025—present)

GIRLS INCORPORATED OF GREATER INDIANAPOLIS

Secretary and Strategic Planning Task Force (2013)

Vice chair and development committee chair (2010, 2011, 2012)

Development committee chair (2009)

UNITED WAY OF CENTRAL INDIANA, INC.

Torchbearer (2010, 2012, 2013, 2014)

CATCH THE STARS FOUNDATION, INC.

Adviser and fundraising committee chair (2010)

Board member (2008—2009)

PACERS FOUNDATION, INC.

Grant Advisory Board member (2002—2006)

EDUCATION

INDIANA UNIVERSITY

Master of Arts, Philanthropic Studies—Lilly Family School of Philanthropy (LFSOP)

Master of Public Affairs, Nonprofit Management—O'Neill School of Public and Environmental Affairs

Certificate, Fundraising Management—The Fund Raising School at LFSOP

Certificate, Fundraising Leadership (to be completed Jun 2025)—The Fund Raising School at LFSOP

BRADLEY UNIVERSITY

Bachelor of Science, communications, public relations emphasis; English/creative writing minor

